

BY-LAW NO. 3

**College of Audiologists and
Speech-Language Pathologists of Ontario**

**A By-law relating generally to Remuneration of Council and Non-Council
Committee Members**

TABLE OF CONTENTS

Article 1	INTERPRETATION
Article 2	CALCULATION OF REMUNERATION

1 INTERPRETATION

- 1.1 The Definitions set out in By-law No. 1 shall apply to this By-law.
- 1.2 In this By-law, unless the context otherwise requires, the singular number or the masculine gender shall include the plural number or the feminine gender, as the case may be.
- 1.3 Each provision of this or any other By-law and any part thereof of the College shall be interpreted in a manner consistent with the RHPA, Code, ASLPA and Regulations, and where an inconsistency is found to exist, and where practical, the inconsistent provision shall be severed from such By-law or any part thereof.

2 CALCULATION OF REMUNERATION

- 2.1 **Reimbursement of Expenses.** All members of Council or any Committee of the College shall be reimbursed by the College for expenses incurred in the course of carrying out the business of the College, the Council or Committee, in accordance with the By-laws and the policies of the College.
- 2.2 **Procedure for Reimbursement.** The College shall remit any payments provided for in this section to the persons entitled to such payment upon submission to the College of claim forms and receipts, representing the days, or parts thereof, engaged, or expenses incurred, in the course of carrying out the business of the College, the Council or any Committee.
- 2.3 **Travel Allowance.** Where a member of Council or any Committee of the College who is a member of the College must travel outside of the community in which the member resides, a travel allowance, which shall consist of a rate for distance traveled per kilometer, or airfare, bus or rail fare, plus transportation to and from air, bus, or train terminals, will be payable by the College.
- 2.4 **Travel Stipend.** Where a member of Council or any Committee of the College who is a member of the College must travel more than two hours (one-way) outside of the community in which the member resides to attend a meeting, a travel stipend will be payable by the College in accordance with By-law No. 3.
- 2.5 **Meetings and Conferences.** If the Council appoints a member of the College, other than a Council or Committee member, to represent the College at a meeting or conference, the member shall be reimbursed for expenses incurred in accordance with the By-laws, plus registration fees, if applicable. The member shall not accept reimbursement for expenses from any other body.
- 2.6 The public and professional members of CASLPO as set out in the left-hand column shall receive remuneration for services and reimbursement for expenses in the amounts set out in the right-hand column of this By-law.

Honouraria – Per Diem Rates
 Public Members
 For Council, Statutory and Non-Statutory Committee Meetings

	Scheduled length of meeting			
	Day >6.05 hrs.	3/4 Day >4.05 hrs-6.0 hrs.	1/2 Day >2.05 hrs-4 hrs	1/4 Day >1/2 hr- 2.0 hrs.
Council President, or Vice-President acting in the absence of the Chair	250.00	187.50	125.00	62.50
Council Vice-President	175.00	131.25	87.50	43.75
Chair of Statutory or Non-Statutory Committee	250.00	187.50	125.00	62.50
General Members of Council or Committees	150.00	112.50	75.00	37.50
Travel Time - for travel from "Northern Ontario" (as defined) - paid per meeting, for round trip.	90.00			
For Preparation Time - actually taken - Scheduled Full meeting day: > 3 hours - Scheduled Partial meeting day: 3 hours or less	Amount of Preparation Time taken			
	>6.05 hrs.	>4.05 hrs-6.0 hrs.	>2.05 hrs-4 hrs	>1/2 hr- 2.0 hrs.
	150.00	112.50	75.00	37.50
	75.00	75.00	75.00	37.50

Reimbursement for Meals (Guideline amounts)	Breakfast	\$8.75
	Lunch	\$11.25
	Dinner	\$20.00
	Daily Max.	\$40.00

Honouraria – Per Diem Rates
Professional Members
For Council, Statutory and Non-Statutory Committee Meetings

	Scheduled length of meeting			
	Day >6.05 hrs.	3/4 Day >4.05 hrs-6.0 hrs.	1/2 Day >2.05 hrs-4 hrs	1/4 Day >1/2 hr- 2.0 hrs.
Council President, or Vice-President acting in the absence of the President	400.00	300.00	200.00	100.00
Council Vice-President	350.00	262.50	175.00	87.50
Chair of Statutory or Non-Statutory Committee	400.00	300.00	200.00	100.00
General Members of Council or Committees	300.00	225.00	150.00	75.00
Travel Time - if more than two hours one way to a meeting. - paid per meeting, for round trip.	150.00			
For Preparation Time - actually taken - Scheduled Full meeting day: > 3 hours - Scheduled Partial meeting day: 3 hours or less	Amount of Preparation Time taken			
	>6.05 hrs.	>4.05 hrs-6.0 hrs.	>2.05 hrs-4 hrs	>1/2 hr- 2.0 hrs.
	150.00	112.50	75.00	37.50
	75.00	75.00	75.00	37.50

Reimbursement for Meals (Guideline amounts)	Breakfast	\$8.75
	Lunch	\$11.25
	Dinner	\$20.00
	Daily Max.	\$40.00

Made by the Council of the College of Audiologists and Speech-Language Pathologists of Ontario on the 28th day of September 2018.

This By-law shall come into force and effect on the 28th day of September 2018.

Original effective date: January 1, 2011

Amended: March 6, 2014.

Amended: September 28, 2018




President

(Corporate Seal)





Vice-President of Audiology



Vice-President of Speech-Language Pathology