



New Board Director Orientation

Directors of the Board are required to successfully complete an orientation training program that outlines the duties, obligations and expectations of the Board and committee members. The training tools and materials provide new Board Directors with an understanding of the role of the College in protecting the public interest, the responsibilities of the Board and committee members as well as their fiduciary duties

New Board Director orientation/training is required for:

- Professional, Public, and Academic Members
- Non-Board Members

All Board and non-Board Members will be required to review the "[CASLPO's Guide to Governance: Principles and Practices](#)".

Professional, Public, and Academic Members:

- A. Three on-line webinars** that include the following topics (note Professional Members will have seen these prior to running):
- [The Role of the College](#)
 - [What you need to know before running?](#)
 - [Thinking about running for election?](#)
- B. On-line Orientation Modules** which will be housed in the Registrant Portal and completion can be tracked. Each module can be viewed independently and can be viewed in any order. The modules will consist of a slide show following by a few interactive Q/As. The modules will include the following interactive topics:
- [Video explaining what the professions of audiology and speech language pathology do](#) (for **Public Members**)
 - Common Rules of Procedure for meetings
 - "Wearing the Regulator's Hat"
 - Public interest
 - Speak with One Voice
 - Conflict of Interest
 - Bias
 - Strategic Plan: How it is connected to the budget, how it is implemented, how it is monitored, etc.
 - Finance and Risk
 - Succession-Planning for the Board and Committees

C. In-person/Virtual Orientation

- i. Meet with the Board Chair (before their 1st Board Meeting)
 - Role of the Chair
 - What to expect in your first Board meeting and any questions about the Board Agenda package (if timing allows)
 - Follow-up meeting following the first Board meeting (within 1 to 2 weeks)
- ii. Meet with the Registrar and CEO to discuss:
 - Role of the Registrar
 - Overview of the CASLPO's Guide to Governance
 - Current affiliations and work with stakeholders
 - Executive Team projects
 - Overview of the Board and the Executive Committee
- iii. Meet with Deputy Registrar to discuss:
 - Role of the Deputy Registrar
 - Current Strategic Plan
 - Deputy Registrar projects
- iv. Meet with each committee lead to discuss:
 - Overview of the committee
 - Terms of Reference
 - Broad overview of the committee role
 - Other staff connected to the committee
 - Current and future projects of the committee

Non-Board Members

A. Three on-line webinars:

- i. [The Role of the College](#)
- ii. [What you need to know before running?](#)
- iii. [Thinking about running for election?](#)

B. In-person/virtual 2-hour training webinar prior to first committee meeting

C. Orientation with the staff lead for the committee the non-Board member sits on.