

TIMELINES - CANADIAN GRADUATES

- Application form is received, and documentation is assessed for completeness.
- Applicant is notified of receipt of application and outstanding documents are identified (if applicable).
Timeline: **15 business days** from the date that the application form is received.

- Any further required documents have been received.
- Applicant notified that application is complete and that the application review process has begun.
Timeline: **5 business days** from the date that all of the required documents have been received by the College.

- Initial Review of the complete application.
- Applicant notified of the results of the Initial Review.
Timeline: **5 business days** from the date that the applicant is notified that the complete application has been received.

Applications with no deficiencies

- Application is accepted.
- Applicant notified of the approval of application and requirements to complete registration process.

- Completed Registration form received.
 - Remaining fees paid.
 - Certificate of registration issued.
- Timeline: **5 business days** from receipt of completed registration form. the application file is complete.

Applications with deficiencies

- Application is not accepted.
- Applicant notified that application requires further consideration by the College.

- In depth review of applicant's documentation.
 - Identification of deficiencies completed.
 - Applicant provided with a Notice of Referral to the Registration Committee.
- Timeline: **8 weeks** after notification that application requires further consideration.

- College receives a written submission (if applicable) from the applicant in response to Notice of Referral.
- Timeline: **30 days** from the applicant's receipt of the Notice of Referral.

- Application is reviewed by the Registration Committee at the next available Committee meeting.
- Timeline: **Varied**. The Committee meets quarterly.

- Registration Committee's decision is written and mailed to the applicant.
- Timeline: **5 weeks** from the date of the Registration Committee meeting or **7 weeks** if a decision requires translation.