

BY-LAW NO. 2011-5

**College of Audiologists and
Speech-Language Pathologists of Ontario**

**A By-law relating generally to Certificates of Authorization
for Professional Corporations**

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1 INTERPRETATION

- 1.1 The Definitions set out in By-law No. 1 shall apply to this By-law.
- 1.2 In this By-law, unless the context otherwise requires, the singular number or the masculine gender shall include the plural number or the feminine gender, as the case may be.
- 1.3 Each provision of this or any other By-law and any part thereof of the College shall be interpreted in a manner consistent with the RHPA, Code, ASLPA and Regulations, and where an inconsistency is found to exist, and where practical, the inconsistent provision shall be severed from such By-law or any part thereof.
- 1.4 In this By-law, "Professional Corporation" means a corporation incorporated or continued under the Ontario *Business Corporations Act* that holds a valid certificate of authorization or other authorizing document issued by the College.

2 FEES

- 2.1 The fee for the application for a certificate of authorization for a professional corporation is \$100.00.
- 2.2 The annual fee for a certificate of authorization for a professional corporation is \$500.00 and shall be paid on January 2nd each year.
- 2.3 A professional corporation or a member listed in the College's records as a shareholder of a professional corporation shall pay an administrative fee of \$50.00 for each notice sent by the Registrar to the corporation or member for failure of the corporation to renew its certificate of authorization on time. The fee is due within thirty days of the notice being sent.
- 2.4 The registration fee for issuing or reinstating a certificate of authorization for a professional corporation is \$200.00.
- 2.5 The fee for a replacement certificate of authorization for a professional corporation is \$50.00.
- 2.6 The fee for the issuance of a new certificate of authorization for a professional corporation in the event of a name change of the corporation is \$50.00.

3 INSURANCE

- 3.1 The corporation must provide proof of having professional liability insurance of at least \$2,000,000.00 per claim.

4 FILING AND NOTICE REQUIREMENTS

- 4.1** Every member of the College shall, for every professional corporation of which the member is a shareholder, provide in writing the following information on the application and annual renewal forms for a certificate of authorization, upon the written request of the Registrar within thirty days and upon any change in the information within thirty days of the change:
- 4.1.1 The name of the professional corporation as registered with the Government of Ontario;
 - 4.1.2 Any business names used by the professional corporation;
 - 4.1.3 The name, as set out in the register, and registration number of each shareholder of the professional corporation;
 - 4.1.4 The name, as set out in the register, of each officer and director of the professional corporation, and the title or office held by each officer and director;
 - 4.1.5 The business address, telephone number, facsimile number and email address of the professional corporation;
 - 4.1.6 The address and telephone number of all other locations, other than residences of clients, at which the professional services offered by the professional corporation are provided; and
 - 4.1.7 A brief description of the professional activities carried out by the professional corporation.
- 4.2** The information specified in this section designated as public for the purposes of paragraph 23(5) of the *Code*.

Made by the Council of the College of Audiologists and Speech-Language Pathologists of Ontario on the 6th day of March, 2014.

This By-law shall come into force and effect on the 7th day of March, 2014.

Original effective date: January 1, 2011

Amended: March 6, 2014.