

From: Henry, Allison (MOHLTC) [<mailto:Allison.Henry@ontario.ca>]
Sent: May 10, 2016 4:19 PM
To: Brian O'Riordan <boriordan@caslpo.com>;
Subject: Transparency Working Group Request

Hello all,

As you know the Transparency Working Group (TWG) has been working to develop documents and guides to assist in enhancing the transparency of health regulatory colleges. One of the guides being written is to support and strengthen public engagement in the regulatory sector, to foster greater consistency between colleges in their public engagement practices, and to promote collaboration amongst colleges on public engagement activities and initiatives.

This guide will contain the core principles of public engagement, identify core practices for colleges to adopt, as well as provide tools and resources to assist in the planning, design, evaluation and strategic use of public engagement activities.

What are we asking from you?

As many colleges have undertaken significant steps towards greater public engagement and have developed tools or processes to enhance greater public participation in your decision-making, we are asking Colleges for any useful **templates, best practices, or successful** experiences that may be considered for inclusion as case studies or examples with respect to in public engagement. In other words, we are seeking examples of *where, what* and *how* public engagement was successfully used by your organization.

The goal is to share your successes or best practices with other colleges who may find it helpful. Specifically, we are looking for templates, case studies, videos, social media activities, etc. that involve the following activities:

- Planning and Development such as, detailed activity plan or annual public engagement strategy
- Education and Information such as, informative and educational materials and opportunities for public engagement (i.e. focus groups or advisory body)
- Consultation and Deliberation such as, proactive consultation and registration for engagement opportunities. (i.e. (forums, town halls, questionnaires etc.)
- Evaluation and Analysis (i.e. how you might assess or coordinate the outcomes of a consultation)
- Reporting and Dissemination such as, public reporting on feedback to participants and reporting engagement activities in an Annual Engagement Strategy

If you wish to participate, or have any additional questions, please do not hesitate to contact Rachel Starr at Rachel.Starr@ontario.ca. For those who wish to participate please send us your contributions by Monday May 16th, 2016.

Thank you,

Allison and Irwin
Co-Chairs