



DID YOU KNOW..?

SUBJECT: REGISTRY

DATED November 2011

Did you know you are required to update the College's register of members within 30 days of any change to your:

- Name
- Residential Address and telephone number
- Place of employment and telephone number
- Email address
- Citizenship or immigration status

Note that not all these details are posted on the College's public register. However, you are still required to provide CASLPO with the updates.

To change your registered name, you must provide the College with a photocopy of a legal document that supports the change (i.e. marriage certificate, or evidence of legal name change). Please fax this documentation to the College. Please indicate on the fax cover page, how you would like your new name to appear on the register.

To update your residential address, residential telephone number, business address, business telephone number, or email address, you must provide the information in writing by email at cprashad@caslpo.com or by fax at 416-975-8394.

If your citizenship or immigration status has changed or your work permit has been updated, please fax the updated documentation (i.e. a copy of your citizenship card, permanent resident card, updated work permit) to the College .

If you have any questions, you can call or email Camille Prashad at:

- Telephone: 416-975-5347 (1-800-993-9459) x213
- Email: cprashad@caslpo.com